



Master of Science Healthcare Administration

Program Overview

The Master of Science in Health Administration (MHA) is designed to prepare graduates for leadership and administrative roles within diverse healthcare organizations. Graduates are prepared to pursue leadership positions in hospitals, health systems, community health organizations, governmental agencies, and nonprofit healthcare entities.

Flexible and Convenient

- Annual Fall Admission
- Program can be completed in three or six semesters, including summer terms
- **ONLINE FORMAT:** This program utilizes an online delivery method for didactic courses with face-to-face practicum experiences in healthcare agencies in the primary state of residency

Curriculum

- 30 credit hours of coursework
- Each student will be required to complete a Capstone Project

Courses include the following:

HAE 6000 – Scholarly Writing for Healthcare Professionals – (2 hrs)
HAE 6140 – Organizational and Administrative Theory – (3 hrs)
HAE 6160 – Healthcare Economics and Financial Management – (3 hrs)
HAE 6170 – Statistics in Healthcare – (3 hrs)
HAE 6180 – Informatics in Healthcare – (2 hrs)
HAE 6190 – Human Resources – (3 hrs)
HAE 6210 – Marketing Strategies in Healthcare – (2 hrs)
HAE 6220 – Healthcare Law, Policy, and Ethics – (3 hrs)
HAE 6250 – Business Communications in Healthcare – (3 hrs)
HAE 6260 – Healthcare Administrative Practicum and Capstone – (3 hrs)
HAE 6270- Research Methods and Applications in Healthcare Education – (3 hrs)

Admission Requirements

To be admitted as a regular student, the applicant will:

- Submit a completed application to William Carey University graduate school.
- Submit official transcripts from all colleges and universities attended.
- Submit a 1-2 page scholarly narrative of professional goals.
- Submit a current resume.
- Submit two recommendations: The reference form will be emailed to the references entered in the online application.
- Submit a completed criminal background history attestation.
- Have a clear criminal background check that meets program requirements.
- Hold a health-related baccalaureate degree, or its equivalent, from a nationally accredited school.
- If professionally licensed, registered, or certified in a healthcare field, the student must hold a current unencumbered license, registry, or certification with no pending legal or state board action.
- The unencumbered license, registry, or certification must be maintained throughout program enrollment.
- Have an overall undergraduate GPA > 3.0 or a GPA > 2.5 on the last 30 undergraduate hours.
- Be eligible to re-enter any previously attended college or university in good standing. If previously enrolled in a master's program, the applicant must provide a letter of good standing from that program.
- Demonstrate computer literacy involving proficiency in word processing, email correspondence, and the Internet.

Program Progression Requirements

Successful progression through the program requires the following:

- Complete all courses with a passing grade. Only two grades lower than a 'B' are allowed. grade of 'F' must be repeated for a grade of 'C' or higher. Upon receiving a second grade lower than a 'B', the student is advised to repeat one of the first two grades before continuing in the program. Students making a third grade lower than 'B' are dismissed from the program.
- See Academic Regulations in the Graduate Catalog for additional information regarding grade requirements.
- Student grades will be reviewed at the end of each term to determine status in achieving the GPA necessary to progress and graduate.

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